

**Minutes – ODAAT Business Meeting
November 1, 2025**

Participants: Chris E., David B., Marianna, Adil, Kelly, Johanna, Artur K., Dorinda, Anna S., Sandy R.

Chair: Chris E.

Secretary: Johanna

1. Moment of Silence and Serenity Prayer

2. Approval of Minutes from October 4, 2025

The minutes were approved unanimously.

3. Report from the Host Coordinator – Johanna

- A few new hosts have been trained.
 - All host positions except one are currently filled; however, seven regular co-hosts are still needed.
 - Johanna announced that David B. will assume the position of Host Coordinator effective tomorrow.
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4. Old Business

a) Committee Report: ODAAT Host Safety (Johanna for Lori)

- No emails have been received from the Safety Committee, so everything appears to be running smoothly.
- Lori is looking for two additional members to join the committee.

b) Committee Report: Development and Revision of ODAAT Meeting Guidelines (Johanna for Lori)

- The committee has not yet met.
- Lori is currently the only member and is seeking one to two people to join and support the work.

c) Web Administrator Report (Marianna)

- The update of the ODAAT Meeting Script on the website was completed successfully.
- Regarding posting open ODAAT service positions on the website, some technical issues remain unresolved, and there is uncertainty about the approval process since the IBM is not currently meeting.

- Marianna will consult with Dominic to clarify next steps.
- Johanna will send the current host position requirements to Marianna.

d) New Admin for ODAAT Inspiration & Advice Wags (Johanna for Jennifer)

- No volunteers have yet stepped forward to serve as admins for the ODAAT Inspiration & Advice Wags.
 - Volunteers are still needed.
 - The item was postponed to the next meeting.
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5. New Business

a) Kelly shared that she has experience creating documents, how-to guides, and other resources, and is willing to support LAA in these areas as needed. She is still relatively new to LAA and would like to gain more experience first.

b) Some general questions about ODAAT service positions were raised and addressed.

c) Johanna volunteered to serve as secretary for the ODAAT Business Meetings for a one-year term. The group unanimously approved her appointment.

6. Closing Silence and Serenity Prayer
